

## Engagement of Export Certs

I hereby authorise Export Certs Pty Ltd to act on our behalf as our agent to obtain export documentation until further notice. I have read and agree to Export Certs Pty Ltd's fees, payment terms and conditions as outlined in the Professional Service Fee Schedule and Customer Service Charter.

I reserve the right to cancel Export Certs Pty Ltd services with written notification, but remain liable for any expenses incurred as a result of Export Certs Pty Ltd acting as our agent, including all Department of Agriculture charges.

I agree and accept that Export Certs Pty Ltd as our agent assumes no responsibility for damages incurred directly or indirectly from errors, omissions or discrepancies in the electronic lodgment of documents raised and processed on behalf of our company.

Full Company Name	
Company ABN/ACN Number	
Trading As Name	
Full Company Street Address	
Full Company Postal Address	
Contact Phone Number	
Contact Email Address	
Accounts Department: Email Address for Accounts Contact Name	

Executed by \_\_\_\_\_  
(Full Company Name)

In accordance with section 127 of the Corporations Act

\_\_\_\_\_  
(Print Full Name) Director \_\_\_\_\_  
(Signature) \_\_\_\_/\_\_\_\_/20\_\_

and

\_\_\_\_\_  
(Print Full Name) Director / Secretary \_\_\_\_\_  
(Signature) \_\_\_\_/\_\_\_\_/20\_\_

Scan & email completed form to [request@exportcerts.com.au](mailto:request@exportcerts.com.au)